



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene

Mental Hygiene Administration

Spring Grove Hospital Center – Dix Building

55 Wade Avenue – Catonsville, Maryland 21228

Martin O'Malley, Governor – Anthony G. Brown, Lt. Governor – John M. Colmers, Secretary

Brian M. Hepburn, M.D., Executive Director

TO: Mental Hygiene Administration Providers

FROM: Brian Hepburn, M.D.
Executive Director, MHA

DATE: January 7, 2010

RE: Reporting of Death Requirement – Clarification

This memo is a clarification to the new report of death requirements that became effective October 1, 2009.

Providers of residential/inpatient mental health services are required to submit a report of death on an individual enrolled in your program, using the Department's form. If a death occurs in a *nonresidential psychiatric rehabilitation program*, the administrative head of the program shall report the death to the Director of the Mental Hygiene Administration (MHA) by the close of business of the next working day. The reports are to be sent to the Director's designee, Ms. Stacey Diehl, Director, Office of Legislation, Policy, and Regulation, sdiehl@dhmh.state.md.us or 410-402-8440. **All other nonresidential mental health programs are not required to file a report.**

If you have any questions, please feel free to Ms. Stacey Diehl.